

MEETING MINUTES

**MILPITAS COMMUNITY ADVISORY COMMISSION
City Council Chambers
455 E. Calaveras Blvd.
Wednesday, May 2, 2018
7:00 PM**

- I. **Call to Order & Roll Call** Chair Batilo called the meeting to order at 7:00 PM
Present: Chair Batilo, Vice Chair Kathapurkar, Commissioners Bilbao, Manassau, Mohsin, Rosario, Truong

Alternate Commissioners Present: Lee

Absent: Leon (EA), Sharma (EA), Chen (EA), Gandhi (A)
- II. **Seating of Alternates** – Lee
- III. **Pledge of Allegiance** – Chair Batilo led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Mohsin motioned, and Commissioner Rosario seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of March 7, 2018** – Commissioner Mohsin motioned, and Commissioner Bilbao seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – Councilmember Bob Nunez said he and Councilmember Anthony Phan are on a commission subcommittee to review commissions and have made several recommendations including consolidation of commissions, the formation of committees, and changes within each commission. There will be no change to the title of the CAC commission but they are looking to change the scope of work. The city council is spending a considerable amount of time reviewing affordable housing and believe they need an advisory committee and this commission can help.
- VII. **Announcements** – Staff liaison Tim Wong said staff is in the process of preparing an Affordable Housing ordinance which would require new developments to set aside a certain percentage of affordable units or pay a fee toward affordable housing. In the past two weeks, staff has held two successful community meetings with over 30 people in attendance at each meeting. The City held a May 10 budget workshop to discuss the FY18-19 budget. Commissioner Recognition Certificates were given to the Commissioners that could not attend the April 28 event.
- VIII. **Liaison Report** – Vice Mayor Grilli was not present.
- IX. **Business Items**

A. Community Development Block Grant Application Update and Program Debrief

Commissioner Mohsin recommended training on How to Resolve Conflict as the CDBG meeting was unprofessional and reminded commissioners that the Chair is in charge of running the meetings. It was agreed that it was not a good example of an professional and

efficient meeting. Staff commented that they were looking into reviewing CDBG procedures that may help resolve some of issues and expedite future meetings.

Mr. Wong announced that since one applicant withdrew their Capital application, the City will continue its CDBG notice for Capital Projects. The reopened submittal period will go through March 23 and a special meeting was scheduled for May 16 at 7:00 PM to make the funding recommendations.

B. Spring Cleanup Day

Spring Cleanup Day was held on March 3, 2018 at the Friendly Village Mobile Home Park. While overall, things went well there were some homes that required additional resources than what was provided. In the future, a list of the expected work should be sent to staff prior to the event to better coordinate with tools and other resources.

C. Neighborhood Beautification Awards

The CAC directed the subcommittee to review the program requirements and provide recommend changes to the full commission at an upcoming meeting.

D. National Night Out

Commissioner Truong recommended meeting with the Police Department in June to begin planning for the event. There was discussion to still focus on areas without representation.

- X. Commissioners Round Table** – Commissioner Truong suggested that the CAC have a July potluck and invite the city councilmembers. There was also discussion about a City gateway sign. It was recommended to invite the Planning Director to the next meeting to discuss appropriate areas to possibly locate a gateway sign.

Review Subcommittee Member Assignments and Update as Needed

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| Make a Difference Day: | Batilo, Mohsin, Lee, Sharma (A) |
| National Night Out: | Mohsin, Manassau, Truong, Chen (A) |
| NBO Awards: | Chen, Manassau, Rosario, Leon (A) |
| Spring Cleanup Day: | Sharma, Manassau, Bell, Batilo (A) |
| Town Hall Meeting: | Gandhi, Leon, Sharma (A) |
| Tree Planting: | Kathapurkar, Bilbao, Rosario, Mohsin (A) |

- XI. Adjournment** – The meeting was adjourned at 8:22 PM to the special meeting of May 16, 2018.